



REQUEST FOR GRANT CHANGE

Instructions: If you need to make changes to the project you must complete and submit this form for approval. Your submission is due at least 30 days prior to the project start date. Awards may be revised or revoked if changes are not approved. **Email completed form to Teresa Hollingsworth at thollingsworth@southarts.org**

Grant #: _____

Organization: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Contact person: _____ **Title:** _____

Telephone: _____ **Email:** _____

Project Start Date (Month/Day/Year): _____

Project End Date (Month/Day/Year): _____

What did you say you were going to do? What do you want to do instead?

Why is this change necessary?

How will this change affect the project's timeline, impact, and goals?

Authorizing Official certifies that the information above is accurate and project meets grant compliance.

Authorizing Official Signature: _____ **Date:** _____