



**REQUEST FOR
GRANT CHANGE**

Instructions: If you need to make changes in the grant, you must complete and submit this form for approval. Your submission is due at least **30 days** prior to the project start date. Awards may be revised or revoked if changes are unacceptable. If you do not receive approval prior to making the change(s), you may lose your grant award/funding. Mail to: Nikki Estes, Program Director - Presenting & Touring, South Arts, 1800 Peachtree Street, NW, Suite 808, Atlanta, GA 30309.

Organization _____

Mailing Address _____

City _____ **State** _____ **Zip** _____

Contact Person _____ **Title** _____

Telephone _____ **E-mail** _____

Artist/Company or Consultant _____ **Grant #** _____

Project Start Date (Month/Day/Year) _____ **Project End Date** (Month/Day/Year) _____

1. What did you say you were going to do? What do you want to do instead? (NOTE: If you are changing the artist/company, please include audio/video work samples, promotional materials, and a copy of the signed letter of intent or contract between you and the artist to support the requested change.)

2. Why is this change necessary?

3. How will this change affect the project's impact and goals?

The Authorizing Official certifies that the information above is accurate and appropriate to the project.

Authorizing Official Signature _____ **Date Signed** _____