FALL INTERNSHIP PROGRAM
SEPTEMBER – DECEMBER 2014

The South Arts internship program provides learning opportunities and on-the-job experience to college juniors/seniors, graduate students, and recent college graduates (within one year) with a professional interest in arts administration.

We have two General Arts Administration Internship Opportunities for our Southern Circuit Tour of Independent Filmmakers program and our Grants Program. You will also have the opportunity to work with various other programs.

Qualifications

- Experience or demonstrated interest in the arts and/or arts administration
- Excellent verbal and written communication skills
- Strong organizational skills and the ability to work independently as well as in a team environment
- Ability to establish priorities and manage numerous assignments simultaneously
- Knowledge of Microsoft Office (particularly Outlook, Word, and Excel) and experience conducting Internet-based research are required
- Social media experience preferred. Southern Circuit position will entail use of South Arts’ social media resource including, but not limited to Facebook, Tweeter and Southern Circuit blog
- Adobe Connect, graphic design and/or video editing skills are a plus

How to Apply

Email the following to Naeemah T. Frazier at nfrazier@southarts.org. Please include “2014 Fall Internship” in the subject line of your email.

- Cover letter outlining career goals, computer skills, and when you are available to start. (Start and end dates are flexible provided that a full term is completed.)
- Academic/Professional resume.
- Names and contact information for two academic and/or professional references.

Application Deadline – August 31, 2014

South Arts is a non-profit regional arts organization founded in 1975 to build on the South’s unique heritage and enhance the public value of the arts. South Arts’ work responds to the arts environment and cultural trends with regional perspective. South Arts offers an annual portfolio of activities designed to address the role of the arts in impacting the issues important to our region, and to link the South with the nation and the world through the arts. Its 11-member staff is based in Atlanta.

The organization works in partnership with the state arts agencies of Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, and Tennessee. It is funded by the National Endowment for the Arts, member states, foundations, businesses and individuals.

For more information about South Arts, please refer to our website at www.southarts.org

South Arts is an Equal Opportunity Employer.