

*Mailing Address:*

*Street Address:*

Contact: [REDACTED]

Email: [REDACTED]

Website:

Operating budget for last completed fiscal year:

**Mission:**

**Project Discipline:**

**Artist/company/writer name:**

**Artist Website:**

**Artist fee:** [REDACTED]

**Amount of request:** [REDACTED]

**Start date – end date:** –

**Days of Artist Service:**

**# public performances/readings:**

**Projected # participants:**

**# educational activities:**

**Projected # participants:**

**Project Summary:**

**Schedule:**

***Project's Artistic Merit***

*(Maximum 5,000 characters including spaces, approximately 1 page) Describe the project; include a detailed description of the performance/reading and explain why this artist/company/writer was chosen. Explain why this project is important to your community. The educational and outreach component is the requirement that participants be engaged in learning activities that have lasting impact. Describe the educational and outreach component and any additional community activities; describe the anticipated impact for participants.*

***Audience Development/Community Involvement***

*(Maximum 2,500 characters including spaces, approximately 1/2 page) Audience development includes assessing audience and community needs, cultivating audiences, creating a plan for engagement, and developing effective partnerships.*

*Describe the audiences and community segments that you are targeting and engaging with this project. Explain why they were selected for involvement in this project, how they are involved in planning, and what community partners are involved. Describe any plans to broaden or diversify your audiences and any additional efforts to reach those that lack access to arts programs, services, or resources. Provide your marketing plan for target audiences.*

**Accessibility Statement:**

*Do you certify that (1) you have read the National Endowment for the Arts (NEA) Assurance of Compliance and understand that by signing and submitting the application form, you certify that the applicant is in compliance with all the statutes and regulations as outlined by the NEA, including the ADA; and (2) the facilities where project activities will take place are accessible to people with disabilities?*

**Accessibility**

*(Maximum 2,500 characters including spaces, approximately ½ page) Grantees are required to ensure accessibility to funded programs to people with disabilities. Beyond these minimum ADA requirements, describe actions you will take for programmatic and communications accessibility (e.g., planning/advisory committees include people with disabilities, large print programs/labels, American Sign Language interpretation, audio description, specific marketing strategies, etc.). Provide specific strategies on how you will reach those that lack access to the arts due to disability for this project specifically (not your organization's work in general).*

**Organizational Capacity/Evaluation**

*(Maximum 2,500 characters including spaces, approximately 1/2 page) Describe your organization's ability to carry out the proposed project. Provide a summary of your organization's presenting history. Describe the project goals and the anticipated outcomes. Describe the evaluation methods you have in place to learn how you are, or are not, achieving your goals.*

**Attachments: Support Materials**

**ARTIST/COMPANY/WRITER SUPPORT MATERIAL:**

URL:

**AUDIO/VIDEO/WRITTEN SAMPLE:**

URL:

**SUPPLEMENTAL DOCUMENT (optional):**